



STATE OF MAINE

SOCIAL SERVICES BLOCK GRANT

PROGRAM PLAN REPORT

FOR

OCTOBER 1, 2006 - SEPTEMBER 30, 2007

MAINE DEPARTMENT OF HEALTH & HUMAN SERVICES DESIGNATED LEAD STATE SOCIAL SERVICES BLOCK GRANT AGENCY

CERTIFICATION OF APPROVAL

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TABLE OF CONTENTS

Overview Statutory Authorities Social Service Block Grant Goals Social Service Block Grant Administration Social Service Block Grant Fund Transfer Public Participation Program Planning and Budgeting	1 2-3 3-4 5
Programs and Services Definition of Family Eligibility for Services Income Guidelines Fees for Service Availability of Services	6-7 8-9 10-11 12
Catalog of Programs & Services Description Case Management Services / Mental Health Services – Adults Day Care- Children / Child Care Services Family Planning Foster Care Services – Children / Supervised Visitation Services Foster Care Services – Children / Supportive services for Children Home Based Services / Homemaker Services Home Delivered Meals / Nutrition Services Prevention & Intervention / DHHS-Legislative Initiatives Prevention & Intervention / Domestic Violence Services Prevention & Intervention / Sexual Assault Services Protective Services – Children / Mental Health Services – Children Protective Services – Children / Shelter Services for Children Residential Treatment / Children's Residential Services Special Services – Disabled / Day Programs – Adults Transportation Services	13-14 15 16-17 18 19 20 21 23 24 25 26 27 28 29 30 31
Summary of Services and Projected Funding	32
Summary of Services and Projected Clients	33
2007 Contingency Plan	34
Federal Certifications	35

OVERVIEW

STATUTORY AUTHORITIES

The Social Services Block Grant legislation requires that each state seeking funds under this program prepare a report on the intended use of the Block Grant funds prior to their distribution. The pre-expenditure report must include information on the service activities that will be supported by these funds, and the characteristics or categories of persons who will be eligible to receive the services. The report is submitted to the Secretary of the federal Department of Health and Human Services, and simultaneously published within the state. Should any substantial changes occur in the services or use of the funds during the year, a revised report must be submitted to the Secretary, and made public within the state.

This Social Services Block Grant Pre-expenditure Report is intended to briefly explain the social services available to the citizens of Maine through the federal Social Services Block Grant, other federal funds, and related state appropriations for the upcoming federal fiscal year.

SOCIAL SERVICE BLOCK GRANT PROGRAM GOALS

In accordance with the Social Services Block Grant legislation, the Maine Department of Health & Human Services makes available services intended to:

- 1. Assist individuals in achieving or maintaining economic self-support to prevent, reduce, or eliminate dependency;
- 2. Assist individuals in achieving or maintaining self-sufficiency, including reduction or prevention of dependency;
- 3. Prevent or remedy neglect, abuse, or exploitation of children and adults unable to protect their own interests, or preserve, rehabilitate or reunite families;
- 4. Prevent or reduce inappropriate institutional care by providing for community-based care, home-based care, or other forms of less intensive care; and
- 5. Secure referral or admission for institutional care when other forms of care are not appropriate, or provide services to individuals in institutions.

For the 2007 Federal Fiscal Year beginning October 1, 2006 Maine anticipates \$ 7,429,822 in federal 2006 Social Services Block Grant funds. In FY 07 we expect 3.0 Million in TANF funds and only for those services for which there is a statutory

necessity. The remaining services in this plan that were in FY2006 as TANF transfer funds will be covered by other sources of funds.

SOCIAL SERVICES BLOCK GRANT ADMINISTRATION

With passage of the Omnibus Budget Reconciliation Act of 1981 (PL 97-35), creating the block grants, the Governor of the State of Maine designated the Department of Health & Human Services as the State's lead agency for the planning and administration of the Social Service Block Grant. Since 1981 the Bureau that administered the grant has changed names and fine tuned how it functions. But that same Bureau has administered the grant through the Ninties to the present. In 1992 the Division in the Bureau was re-named the Division of Purchased Services.

Since 1992, The Division of Purchased and Support Services has gone through several organizational changes:

- July 1, 1996 -The Division of Purchased and Support Services was incorporated into the legislatively created Community Services Center.
- July 1,1999 The Division of Purchased and Support Services was renamed the Division of Contracted Community Services.
- July 1, 2004 The State Legislature enacted legislation creating a new Department of Health and Human Services, which consolidated the previous Department of Health with the previous Bureau of Developmental Services. The focus of the legislation was to increase efficiencies by consolidating administrative functions.
- July 1, 2005 The State Legislature enacted legislation to restrict the programs and functional organization of the new Department of Health and Human Services. The legislation directed the Commissioner of DHHS along with legislative appointed focus groups to work on proposed program restructuring to be submitted to the Legislature in January of 2006.

As a result of that process, the Community Service Center has been dissolved. While the work groups were working on the final program structure, the Community Service Center was been placed under the Office of Child and Family Services. Under this Office, the Community Service Center was renamed the Division of Public Service Management, Community Services Unit. The SSBG State Administrator position has vacant since January 2006. The Director of the Public Service Management Division is the SSBG State Administrator in the interim.

While under the Community Services Center, one team performed administrative duties related to contracts and monitoring. Under the new structure, a separate Division has been established named the Division of Purchased Services. This Division is only responsible for writing contracts and collecting reports. Monitoring is now conducted under the new unit in the Division of Public Services Management, named the Community Services Unit. The Community Services Unit works in teams. There is a team for each services area. In the case of SSBG, the SSBG team consists of the SSBG State Administrator, the Division of Purchased Services Agreement Administrator (who writes the contract) and a Social Services

Program Specialist within the Community Services Unit (who monitors program performance.)

The Community Services Unit is directly responsible for the administration of state purchased services funds and over a dozen federal grants and programs including the Community Service Block Grant, Social Services Block Grant, the Temporary Assistance for Needy Families SSBG and CCDF transfer, the Justice Department's Crime Victims Assistance Grant, the Family Violence Prevention and Services Grant, the Rape Prevention and Education Grant and several smaller discretionary federal grants.

Co-located with the Division will be the Office of Child Care and Head Start programs. The Division of Early Childhood is responsible for the Child and Adult Food Program, the Child Care & Development Fund, CCDF Transfer, and the Head Start Collaboration Grant.

The Refugee Resettlement Program has been moved to the Office of Multicultural Services within the Department of Health and Human Services.

Description of Use of Administrative Funds

The Division is allocating \$645,068 for administrative expenses in FY2006. This funds 35% of the salary and fringe benefits of the Director of the Division of Public Service Management, 70% of the salary and benefits of the contract administrator for the Community Action Agencies. The remaining administrative funds are used for the Department of Health and Human Services cost allocated proportion of operational and technology expenses of the Community Resource Services.

The Division of Public Service Management is empowered, in part, to:

Establish the overall planning, policy, objectives and priorities for all functions and activities relating to human services; administer, subject to the direction of the Commissioner, any state plans as may be required; administer programs and Acts of the State and of the United States relating to human services which are not the specific responsibility of another state agency under state or federal law; prepare, adopt and administer policies, priorities, procedures, rules and regulations to govern the development and operation of programs and activities; and define contractual terms, conditions of agreements, quality of performance standards and such other rules as are necessary.

The Division of Public Service Management also is responsible for the administration of the Community Services Block Grant, the Justice Department's Crime Victims Assistance program, the state and federal Family Violence Prevention and Services programs, and several other federal discretionary grants.

The Office of Child Care and Head Start is responsible for administering the Child Care and Development Fund Block Grant, the state Head Start program, the Agriculture Department's Child and Adult Care Food Program.

The Office of Multicultural Services is responsible for administering the Refugee Resettlement Program.

In the DHHS reintegration, childcare licensing transferred to the newly formed Division of Licensing and Regulation. With them went the responsibility for licensing all childcare and residential facilities for children, and the investigative unit for child abuse & neglect in out-of-home settings.

SOCIAL SERVICES BLOCK GRANT FUND TRANSFER

In fiscal year 1982, the Maine Department of Mental Health and Mental Retardation was legislatively delegated fiscal and program accountability for those programs and functions relating to adult mental health and mental retardation that were previously funded under the Social Services Block Grant.

In April, 2004 the state legislature authorized the merger of the Maine Departments of Human Services and The Department of Behavioral & Developmental Services. The SSBG funds previously transferred to the Department of Behavioral & Developmental Services are included in the Programs & Services section of this report.

No SSBG transfers are planned in FY2007.

PUBLIC PARTICIPATION

The goal of providing social services is to help families and individuals with problems that threaten their well-being or their ability to function self- sufficiently. Input from consumers, community leaders, providers and citizens is a critical component to maintaining a viable network of social services. In addition to the opportunities afforded for input into the Social Services Block Grant services through the legislative processes, Maine citizens are encouraged and invited to participate in the development and management of these services through state and local level Task Forces, program Advisory Committees, and Boards. These groups provide a direct avenue of communication between concerned citizens and consumers, and social service program administrators. There are currently more than 1,000 persons directly involved with such activities across the state.

PROGRAM PLANNING AND BUDGETING

With the passage of the 1981 federal block grant legislation, the Maine Legislature enacted 5 MRSA {1670 establishing the requirement for legislative authorization of all federal block grant appropriations. Under that legislation, proposed allocations of federal Social Services Block Grant funds are subject to the same legislative study and public hearing processes as are state funding allocations.

Maine's Social Services Block Grant program comes under the purview of several legislative committees. Two committees, the Health & Human Services Committee and the Appropriations and Financial Affairs Committee have primary responsibility for reviewing the proposed program content and allocations as well as officiating over public hearings on both areas. The Social Services Block Grant and State Social Service programs and allocations described in this report have been approved by both Committees, the full Maine Legislature and the Governor.

The next section of this report delineate the specific programs and services which the Maine Department of Health & Human Services has determined be made available in Fiscal Year 2007 to assist individuals in attaining the five federal block grant program goals.

PROGRAMS AND SERVICES

The Division of Public Service Management in its administration of multiple social services programs, approaches the funding of these programs through the coordinated use of federal, state, and local funds. Federal Social Services Block Grant funds are utilized in conjunction with legislatively appropriated state social service funds, and other federal funding sources to meet the broad range of client needs identified within service programs. The Division of Public Service Management's program network includes services, which are provided directly through Department of Health & Human Services Regional offices and through purchase of service agreements with community agencies.

DEFINITION OF FAMILY

For purposes of determining financial eligibility, a family is defined as:

A group of related or non-related individuals, who are not residents of an institution or boarding house, but who are living as one economic unit. An economic unit consists of all individuals who share a dwelling unit and either pool income or share expenses in common.

Children in the care or custody of the Department of Health & Human Services are exempted from the above definition of family, and are considered a family of one.

ELIGIBILITY FOR SERVICES

While the federal legislation creating the Social Services Block Grant repealed the client income eligibility requirements of the previous Title XX program, the State of Maine has retained the concept of income eligibility when maintenance in the community and rehabilitation are the goals to which services are directed. The Department through its experience with low income individuals in the social, health, and financial assistance fields is acutely aware of the problems many of these individuals encounter in their attempts to strengthen themselves financially and socially. The Department continues to direct its program and services to those individuals least able to access needed services on their own.

The Department of Health & Human Services has determined that particular groups of individuals are to be provided Social Services Block Grant funded services regardless of their income level.

Individuals receiving services within the framework of the Department of Health & Human Services Child Protective, Adult Protective, Substitute Care, and Adult Guardianship/ Conservatorship Programs are eligible for service without regard to income, when part of a Department case plan. In addition, Domestic Violence Services, Nutrition Services for the Elderly, and Sexual Assault Services are available without regard to income to all individuals meeting the criteria specified for

the programs in the Catalog of Programs and Services section of this report, and in Division of Contracted Community Services policy.

Except as noted in this section, the Maine Department of Health & Human Services Social Services Block Grant funded services and related state funded services will retain income eligibility requirements for FY2006. Persons receiving assistance through the Temporary Assistance for Needy Families (TANF) or Supplemental Security Income (SSI) programs are financially eligible for needed services based on their income maintenance status. Other persons whose gross family income does not exceed the limits set forth in this report also are financially eligible to receive needed services.

Client services supported through funds transferred from the TANF Block Grant have been limited to services for individuals and families below 200% of the FY2006 federal poverty guidelines. In FY 06 the funds used from TANF included their unobligated balances or unliquidated obligations.

In all circumstances, the Department of Health & Human Services assures that there shall be no discrimination against any applicant for or recipient of services on the basis of race, color, sex, religious creed, ancestry, national origin, or any other factors specified in Title IV of the Civil Rights Act of 1964, (42 U.S.C. 2000d); Section 504 of the Rehabilitation Act of 1973, et.seq.; the Age Discrimination Act of 1975, et.seq., and any applicable State statutes.

In addition to the financial program eligibility described in this section, persons requesting services will be required to meet the eligibility criteria specified for each service in the Catalog of Services section of this report.

MAXIMUM GROSS FAMILY INCOME GUIDELINES October 1, 2006 THROUGH SEPTEMBER 30, 2007 GENERIC SSBG SERVICES

@ 150% OF FEDERAL POVERTY GUIDELINES

FAMILY SIZE	ANNUAL INCOME	MONTHLY INCOME (ANNUAL/12)	WEEKLY INCOME (ANNUAL/52)
1	14700	1225	282.69
2	19800	1650	380.77
3	24900	2075	478.85
4	30000	2500	576.92
5	35100	2925	675.00
6	40200	3350	773.08
7	45300	3775	871.15
8	50400	4200	969.23
For each individual after 8 add	5100	425	98.07

MAXIMUM GROSS FAMILY INCOME GUIDELINES OCTOBER 1, 2006 THROUGH SEPTEMBER 30, 2007 SSBG HOMEMAKER SERVICES

@200% OF FEDERAL POVERTY GUIDELINES

Family Size	Annual income	Monthly	Weekly
1	19600	1633.33	376.92
2	26400	2200.00	507.69
3	33200	2766.67	638.46
4	40000	3333.33	769.23
5	46800	3900.00	900.00
6	53600	4466.67	1030.77
7	60400	5033.33	1161.54
8	67200	5600.00	1292.31
For each individual after 8 add	6800.00	566.67	130.77

In an effort to coordinate the various federal funding source requirements and limitations for child care services, Social Services Block Grant income eligibility guidelines for child care services have been increased to a maximum 85 percent of the State's Median Income. The following table applies to all child care service programs administered by the Office of Child Care and Head Start.

MAXIMUM GROSS INCOME GUIDELINES – CHILD CARE SERVICES

@ 85% of the State's Median Income for

Social Services Block Grant (SSBG), State General Funds, Child Care Development

Fund (CCDF), State Special Revenue Funds, and Temporary Assistance to Needy Families (TANF) Transfer Funds OCTOBER 1, 2006 THROUGH SEPTEMBER 30, 2007

FAMILY SIZE	ANNUAL INCOME	MONTHLY INCOME (ANNUAL/12)	WEEKLY INCOME (ANNUAL/52)
	@ 85% of Median	@ 85% of Median	@ 85% of Median
1	\$29219	\$2435	\$562
2	\$38210	\$3184	\$735
3	\$47200	\$3933	\$908
4	\$56191	\$4683	\$1081
5	\$65182	\$5432	\$1253
6	\$74172	\$6181	\$1426
7	\$75858	\$6321	\$1459
8	\$77544	\$6462	\$1491
9	\$79299	\$6602	\$1524
10	\$80912	\$6743	\$1556

FEES FOR SERVICE

A fee schedule is in effect in Fiscal Year 2007 for Child Care Services and Homemaker Services. Each provider agency authorized by the Division of Early Childhood to collect fees will be held responsible for completely and accurately collecting, recording, and reporting all fees in accordance with Office of Child Care and Head Start policy.

The Office of Child Care and Head Start's policy on the disposition of fees collected by provider agencies is to allow one hundred (100) percent of the fees collected to be retained by the provider agency provided the provider agency uses these funds to maintain or expand service to Office of Child Care and Head Start's designated clients.

The fee schedules which follow apply to services which are purchased through the Social Services Block Grant, the Child Care and Development Fund, and/or related state funds. Agencies may provide services through the use of other funding arrangements with other individuals or groups. Fees paid by these other individuals are determined by the individual provider.

CHILD CARE SERVICES FEE SCHEDULE

MAXIMUM GROSS INCOME GUIDELINES – CHILD CARE SERVICES CLIENT FEE ASSESSMENT CRITERIA

Individuals eligible for child care subsidy subsidized by the Department of Health and Human Services funds must comply with the following fee assessment criteria. Fees are assessed to all families. In extreme circumstances, fee waivers/reductions may be approved by DHHS – Early Childhood Division for families at or below 100% of poverty on a case-by case basis. The DHHS Child Protective Caseworker may waive/reduce fees for children in open protective, post protective (3 month limit) or children in care and custody of state or Tribe. (PX09, PX99, CX09)

OCTOBER 1, 2006 THROUGH SEPTEMBER 30, 2007 FEE ASSESSMENT CRITERIA

% of						
FEDERAL						
POVERTY	FEE					
GUIDELINES	ASSESSMENT	,	WEEKLY GRO	SS INCOME B	V EAMII V CI	7E
TO 85%	% OF	'	WEEKLI OKO	33 INCOME E	of PAMIL 1 SI	.Z.L
STATE	WEEKLY					
MEDIAN	GROSS					
INCOME	INCOME					
		1	2	2	4	=
		<u> 1</u>	<u>2</u>	3	<u>4</u>	<u>5</u>
Up to 25%	2%	\$0 - 47	\$0- 63	\$0 - 80	\$0- 96	\$0- 113
26 to 50%	4%	\$48 - 94	\$64 - 127	\$81 - 160	\$97 - 192	\$114 - 225
20 to 5070	170	Ψ10 71	ψοι 127	ψ01 100	ψοτ 192	Ψ111 223
51 to 75%	5%	\$95 - 141	\$128 - 190	\$161 - 239	\$193 - 288	\$226 - 338
76 to 100%	6%	\$142 - 188	\$191 - 254	\$240 - 319	\$289 - 385	\$339 - 450
101 to 125%	8%	\$189 - 236	\$255 - 317	\$320 - 399	\$386 - 481	\$451 - 563

126 to 150%	9%	\$237 - 283	\$318 - 381	\$400 - 479	\$482 - 577	\$564 - 675
151 to 200%	10%	\$284 - 377	\$382 - 508	\$480 - 638	\$578 - 769	\$676 - 900
85% Median	10%	\$378 - 562	\$508 - 735	\$639 - 908	\$770 - 1081	\$901 - 1254

		<u>6</u>	<u>7</u>	<u>8</u>	9	<u>10</u>
up to 25%	2%	\$0 - 129	\$0 - 145	\$0- 162	\$0- 178	\$0 - 194
26 to 50%	4%	\$130 - 258	\$146 - 290	\$163 - 323	\$179 - 356	\$195 - 388
51 to 75%	5%	\$259 - 387	\$291 - 436	\$324 - 485	\$357 - 534	\$389 - 583
76 to 100%	6%	\$388 - 515	\$437 - 581	\$486 - 646	\$535 - 712	\$584 - 777
101 to 125%	8%	\$516 - 644	\$582 - 726	\$647 - 808	\$713 - 889	\$778 - 971
126 to 150%	9%	\$645 - 773	\$727 - 871	\$809 - 969	\$890 - 1067	\$972 - 1165
151 to 200%	10%	\$774 - 1031	\$872 - 1162	\$970 - 1292	\$1068 - 1423	\$1166 - to
85% Median	10%	\$1032 - 1426	\$1163 - 1459	\$1293 - 1491	\$1424 - 1524	- 1556

All individuals eligible for full-time childcare subsidy shall be assessed a fee equal to the Fee Assessment Percentage multiplied by the family's weekly gross income for full-time care (30+ hours per week). Use chart above to determine applicable percentage. Parents whose children are receiving three-quarter time care (20-29 hours per week) shall be assessed a fee that is 75% of the full-time fee. Parent's whose children are receiving half-time care (up to 19 hours per week) shall be assessed a fee that is 50% of the full-time fee. Weekly fee assessments may be rounded off to the nearest half dollar.

For families with more than one child in care, whether enrolled by the Contractor or another Department-funded child care provider or a child care provider not funded by the Department; the assessed fee shall be reduced by 50% for the second child enrolled; the assessed fee shall be reduced by 75% for the third child enrolled and there shall be no fee assessed for the fourth child enrolled. For families with more than one child in care, the <u>youngest</u> child is always considered the first child enrolled. The total amount of assessed fees to a family shall not exceed 10% of the family's gross income for all of their children. Families who have

children enrolled in other child care programs must provide proof of payment to document the cost of that care.

All accessed parent fees shall be paid directly to the caregiver by the parent.

AVAILABILITY OF SERVICES

Social Service Block Grant services are purchased from private, community programs and are available statewide. Because the need for service often exceeds the limited funds available for service, agencies may establish waiting lists, priority systems, or limits on the length of or amount of services that an individual may receive. Listings of agencies with which the Department contracts for services are available upon request from the Community Resources Unit or the Division of Purchased Services.

Services designated in the catalog of services as direct services are available only through the following Department of Health & Human Services Regional Offices.

DEPARTMENT OF HEALTH & HUMAN SERVICESS REGIONAL OFFICES

		-
REGION III	REGION I	
396 Griffin Road Portland, Maine (207-561-4220	161 Marginal Way 04101 Bangor 207-822-2231	, Maine 0440l
North Street Calais, Maine 04619	208 Graham Street Biddeford, Maine 04005	204A
454-2131Lane	207-286-2508	207- 17 Eastward
	REGION II 4, Maine 04605	
Drive 207-795-462	200 Main Street wiston, Maine 04240	13 Prescott Machias, Maine
04654		

207-255-2024

35 Anthony Avenue 11

High Street
Augusta, Maine 04333

Houlton, Maine 04730

207-624-8088

207-532-5001

98 North Avenue

30 Skyway Drive, Unit 100

Skowhegan, Maine 04976

Caribou, Maine 04736

207-474-4850

207-493-4140

91 Camden Street 92 Market Street

Rockland, Maine 04841 Fort

Kent, Maine 04743 207-596-4262 207-

834-7720

MAINE DEPARTMENT OF HEALTH & HUMAN SERVICES CATALOG OF PROGRAMS & SERVICES

The following services and programs will be funded, in whole or in part, with federal Social Service Block Grant funds during Fiscal Year 2006. The following lists are organized by the federal SSBG service category titles and the corresponding State of Maine's service area titles.

SSBG SERVICE CATEGORY STATE SERVICE

PROGRAMS

Case Management Services Mental Health Services - Adults

Day Care - Children Child Care Services

Family Planning Services Family Planning Services

Foster Care Services – Children Supportive Services for Children

Supervised Visitation Services

Home Based Services Homemaker Services

Home Delivered Meals Nutrition Services

Prevention & Intervention Domestic Violence Services

Sexual Assault

Services

Protective Services - Children Mental Health Services -

Children

Shelter Services for Children

Residential Treatment Children's Residential Services

Special Services – Disabled Mental Retardation – Adult

Transportation

Transportation Services

The charts on the following pages provide overviews of each Maine Department of Health & Human Services administered service to be provided. For each service, the charts include the service description, the method of delivery, service/program objective(s), service eligibility criteria, the service budget allocations, and the projected number of clients to be served.

The program objectives displayed on the charts are generic to the target group of individuals cited in the objective. The service objective for individuals within each group is based on each person's specific problem(s) and/or needs.

The method of delivery stated on the charts reflects the manner in which the Department of Health & Human Services will offer each service. Services made available through private, community agencies are purchased through formal agreements between the Department and each service provider agency.

The eligibility criteria cited on the charts reflects eligibility for Social Service Block Grant related service based on: individuals' inclusion in particular target groups; individuals' presenting problem and/or need; income maintenance status; and, general income criteria.

To receive service under these programs, individual need for each service must be established in addition to the generic eligibility criteria noted.

Unless noted elsewhere in this Report, the eligibility criteria information for the services provided by private agencies apply to that portion of the services these agencies provide which are included in their Department of Health & Human Services service agreement that contains Social Services Block Grant funding, other federal funds, related state funds, and any required local matching funds. These private agencies may provide services through other funding arrangements to persons other than those described in the following charts.

The service funding information presented on the following pages reflect only those other federal and state funds directly related to SSBG service provision, and within the Division of Public Service Management's administrative umbrella.

Unless noted in the charts on the following pages, services are available on a statewide basis.

CASE MANAGEMENT SERVICES Mental Health Services - Adults

Program/Service Definition:

Case management is the provision of services or activities for the arrangement, coordination, and monitoring of services to meet the needs of individuals and families. Component services and activities may include individual service plan development; counseling; monitoring, developing, securing, and coordinating services; monitoring and evaluating client progress; and assuring that client's rights are protected.

Method of Delivery: (Purchased - private agencies)

Service Objective:

 To assure that adults with mental illness are able to access appropriate levels of mental health services.

Client Eligibility:

- Adults with severe and prolonged mental illness.
- Adults with mental health disorders and special needs.
- Adults, up to 150% of poverty, who are unable to pay for mental health services.

FFY2007 SERVICE BUDGET ALLOCATION:

				Other	State
Oth	er SSBG TOTAL		Federal	Purchased	State
<u>FUNDS</u>	TOTAL	<u>Funds</u>	<u>Funds</u>	Services	<u>Funds</u>
\$260,463	\$260,463		-0-	-0-	-0-

FFY2007 SERVICE RECIPIENT PROJECTIONS:

TOTAL	SSBG	
TOTAL	Clients	Clients
	235	235

DAY CARE - CHILDREN

Child Care Services

Program/Service Definition:

Childcare services are direct, compensatory or supplemental care and supervision for any part of a day, but less than twenty-four hours, outside of the clients home. In addition to childcare, the program may include the following supportive services: transportation, social services, health services, and evaluation/assessment of referral. This service may be delivered in a center setting or a family setting. Agencies receiving SSBG and/or state funds must meet state childcare licensing requirements.

Method of Delivery: (Purchased - private agencies)

Service Objectives:

- To allow low income parents to seek or maintain training or employment by providing for safe and healthy, stable child care.
- To provide a safe, learning environment for children who are in danger of abuse, neglect, or exploitation, as part of the Department case plan.
- To provide, as part of the Department case plan, for respite, learning skills training for children in the care and custody of the Department.
- To provide learning skills and self-care skills training to children with special needs to help them overcome their handicapping conditions.

Client Eligibility:

- Children whose parent(s) are maintaining employment or attending employmentrelated training and whose household meets financial eligibility standards.
- Children in DHS open protective families, without regard to income.

•	Children in the care and custody of the Department, without regard to income.

FFY2007 SERVICE BUDGET ALLOCATION:

Other State

Other

TOTAL.	SSBG		Federal	Purchased	State
TOTAL		<u>Funds</u>	<u>Funds</u>	Services	<u>Funds</u>
<u>FUNDS</u>					
\$32,229,076		\$0	\$26,292,652	1,064,96	\$4,871,459
Ψ32,227,070					

FFY2007 CHILD CARE SERVICE RECIPIENT PROJECTIONS:

SSBG

TOTAL

Clients

Clients

0 13,770

FAMILY PLANNING

Program/Service Definition:

Family Planning services are those educational, comprehensive medical or social services or activities which enable individuals, including minors, to determine freely the number and spacing of their children and to select the means by which this may be achieved. Components include a broad range of acceptable and effective methods and services to limit or enhance fertility, including contraceptive methods, natural family planning, and abstinence; and the management of infertility, including referral to adoption. Abortion may not be included as a method of family planning supported by these funds.

Method of Delivery:	(Purchased - private agencies)
	(Contracted through DHHS, Bureau
of Health)	

Service Objective:

• To allow low income individuals to determine the number and spacing of their children through preventive education and medical services.

Client Eligibility:

- Individuals who meet SSBG financial eligibility standards for this service.
- Title XIX [Medicaid] eligible individuals are ineligible for SSBG funded family planing services.

FFY2007 SERVICE BUDGET ALLOCATION:

Othor		Other	State	
Other	SSBG	Federal	Purchased	State
TOTAL	Funds	Funds	Servi	ces Funds
FUNDS				

\$478,083 -0- \$273,406 332,363

\$1,073,852

FFY2007 SERVICE RECIPIENT PROJECTIONS:

SSBG TOTAL

<u>Clients</u> <u>Clients</u>

3,039 5801

FOSTER CARE SERVICES – CHILDREN Supervised Visitation Services

Program/Service Definition:

Supervised visitation services are the provision of court- ordered supervised visitation, and other related services.

Method of Delivery: (Purchased - private agencies)

Service Objectives:

• To insure the safety of children in the care of the Department during courtordered visits with parents and family.

Client Eligibility:

- When part of a case plan, children in Child Protective cases and children in the custody of the Department, without regard to income.
- Families referred by community health and social service agencies, physicians, and public health agencies.

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FFY2007 SERVICE BUDGET ALLOCATION:

Other			Other		State	
Other	SSBG	F	ederal		Purchased	State
TOTAL		F 1	ъ .		G .	ъ 1
<u>FUNDS</u>		<u>Funds</u>	<u>Funds</u>		<u>Services</u>	<u>Funds</u>
\$1,929,762	\$1,309,872	\$227,800		-0-	\$392,090	

FFY2007 SERVICE RECIPIENT PROJECTIONS:

TOTAL

Clients

Clients

1150

FOSTER CARE SERVICES – CHILDREN Supportive Services for Children

Program/Service Definition:

Supportive services target the problems of disruption in family life caused by abusive or neglectful situations. The services available include: mental health counseling or therapy; developmental skills training; parenting training; and respite care. This category of services also includes funding for Child Abuse & Neglect Councils across the state.

Method of Delivery: (Purchased - private agencies)

Service Objectives:

- To assure that families where child abuse or neglect exists receive the specialized services necessary to rehabilitate the family.
- To assure that children in the care and custody of the Department receive specialized services needed to cope with the problems associated with family separation.

Client Eligibility:

- When part of a Department case plan, the following are eligible without regard to income:
 - Open child protective cases
 - Children in the care and custody of the Department.

FY2006 SERVICE BUDGET ALLOCATION:

			Other	State
Other SSE		Federal	Purchased	State
FUNDS	OTAL <u>Funds</u>	<u>Funds</u>	Services	<u>Funds</u>
\$5,799,436	\$201,403	\$285,000	\$661,31	9 \$4,651,714

FFY2006 SUPPORTIVE SERVICES FOR CHILDREN RECIPIENT PROJECTIONS:

TOTAL

SSBG

Clients

Clients

300

3,000

HOME BASED SERVICES

Homemaker Services

Program/Service Definition:

Homemaker services are those in-home services or activities provided to individuals or families to assist with household or personal care activities that improve or maintain adequate family well-being. These services may be provided for reasons of illness, temporary or permanent disability, absence of a caregiver relative, or to prevent child abuse and neglect. Major service components include homemaker services, chore services, home maintenance services, and household management services.

Method of Delivery: (Purchased - private agencies)

Service Objectives:

- To improve parenting and home management skills of parents in households where children are in danger of abuse, neglect or exploitation.
- To provide home-based assistance to incapacitated adults and families whose household stability is threatened by physical, emotional, or other factors.
- To maintain placement stability of children in care and custody of the Department.

Client Eligibility:

- When part of a Department case plan, the following groups are eligible without regard to income: open child protective cases, open adult protective cases; children in the care or custody of the Department; adults under age 60 in public guardianship/conservatorship.
- When financial eligibility standards are met, the following groups are eligible: physically handicapped individuals living in the community; mentally retarded individuals living in the community; mentally ill individuals living in the community; low income families or individuals needing short-term services.

FFY2007 SERVICE BUDGET ALLOCATION:

		Other
State	Other	

	SSBG		F	Federal	Purchased
State	TOTAL				<u>Funds</u>
<u>Funds</u>	<u>Services</u>	<u>Funds</u>		<u>FUNDS</u>	
-0-	-0-		-0-	\$936,141	\$936,141

FFY2007 HOMEMAKER SERVICE RECIPIENT PROJECTIONS:

SSBG TOTAL

<u>Clients</u> <u>Clients</u>

-0- 1,250

HOME DELIVERED MEALS Nutrition Services

Program/Service Definition:

Home delivered meals are the provision of a hot meal that includes one third the minimum daily adult requirements and may be supported by nutritional education, counseling, and socialization. Meals are delivered to the residence of home-bound individuals.

Method of Delivery: (Purchased - private agencies)
(Contracted through DHS, Bureau of Elder & Adult Services)

Service Objectives:

• To prevent institutionalization, malnutrition, and feelings of isolation of adults living in the community.

Client Eligibility:

- Adults in public guardianship, and active adult protective cases, when part of the Department case plan.
- Elderly persons who are Area Agency on Aging case management clients, when part of a case plan.
- Physically handicapped adults, and elderly individuals residing in the community.

FFY2007 SERVICE BUDGET ALLOCATION:

			Oth	er	State		Other
TOTAL		SSBG	Federal	Purc	chased <u>Funds</u>	State <u>Funds</u>	
<u>Services</u>	<u>Funds</u>	<u>FUNDS</u>	<u>5</u>				
3,434,062	\$315	,278 -0)-	-0-	\$100,	000	

	SSBG		TOTAL
		<u>Clients</u>	<u>Clients</u>
		205	
300			

PREVENTION & INTERVENTION DHHS – Legislated Initiatives

Program/Service Definition:

Prevention and intervention are specialized programs and services to strengthen families, ameliorate family deterioration, and/or keep family units intact.

Method of Delivery: (Purchased - private agencies)

Service Objective:

• To assist families in coping with life crises which threaten the integrity of the family unit.

Client Eligibility:

- Families in crisis.
- Families with disabled children that require day services to maintain their family unit.

FFY2007 SERVICE BUDGET ALLOCATION:

0.1			Other	Stat	e
Other	S	SBG	Federal	Purchased	State
TOTAL	5.	323	1 Cuciui	Turchasea	State
ELDIDG		<u>Funds</u>	<u>Funds</u>	Services	<u>Funds</u>
<u>FUNDS</u>					
	\$185,100	\$99,891	-0-	-0-	\$284,991

PREVENTION & INTERVENTION Domestic Violence Services

Program/Service Definition:

Prevention and intervention services also include emergency shelter, crisis response and individual advocacy services to abused women and their children. Services include individual, family, and group counseling, children's services, employment counseling, housing assistance, accompaniment and support with law enforcement, legal, court systems, and transportation.

Training, technical assistance, and consultation with DHHS TANF Regional Office staff on domestic violence issues and available services for individual clients.

Method of Delivery: (Purchased - private agencies)

Service Objective:

- To ensure the safety of victims of domestic violence and their children.
- To assist victims of domestic violence in attaining self-sufficiency and/or self-support.

Client Eligibility:

• Persons who are in imminent fear of, or who have received physical injury or psychological abuse from a spouse; and their children, without regard to income.

FFY2007 SERVICE BUDGET ALLOCATION:

0.4			Other	State	:
Other	SSBG		Federal	Purchased	State
TOTAL		Funds	Funds	Services	Funds
<u>FUNDS</u>		<u>r unus</u>	<u>r unus</u>	<u>Bet vices</u>	<u>r unus</u>
\$5,351,733		\$2,228,819	\$1,860,161	\$1,223,553	\$ 39,200

FFY2007 SERVICE RECIPIENT PROJECTIONS:

TOTAL $\frac{\text{SSBG}}{\text{Clients}}$ $\frac{\text{Clients}}{19,000}$

PREVENTION & INTERVENTION Sexual Assault Services

Program/Service Definition:

Sexual Assault Services include crisis support to victims of rape or sexual assault and their families through maintenance of 24 hour crisis hotlines, victim counseling, family counseling, accompaniment to and support with law enforcement, medical, and legal procedures, transportation, training of crisis counselors, and community education.

Method of Delivery: (Purchased - private agencies)
Service Objective:

To assist victims of rape and sexual assault to cope with the subsequent legal and medical procedures, and the trauma of personal violence.

Client Eligibility:

All victims and potential victims of rape or sexual assault, without regard to

income.

FFY2007 SERVICE BUDGET ALLOCATION:

Other		Other	Stat	te
Other	SSBG	Federal	Purchased	State
TOTAL	<u>Funds</u>	<u>Funds</u>	Services	<u>Funds</u>
<u>FUNDS</u>	Φ1 01 2 210	Φ5.00.40.4	Ф207 с22	0
\$1,780,434	\$1,012,318	\$560,494	\$207,622	-0-

TOTAL SSBG

Clients 1,600

7,600

(Includes Hotline)

PROTECTIVE SERVICES - CHILDREN Mental Health Services - Children

Program/Service Definition:

Mental Health Services include the provision of child-centered, family-focused mental health services, involving assessment, counseling, and case management services in an office setting, or intensive, short-term services provided in-home.

Method of Delivery: (Purchased – private practitioners and agencies)

Service Objectives:

• To reduce the risk and re-mediate the impact of child abuse and neglect.

Client Eligibility:

- When part of a case plan, children in Child Protective cases and children in the custody of the Department, without regard to income.

FFY2007 SERVICE BUDGET ALLOCATION:

Other			Other	State	
Oulei	SSBG	Federal	Purchased	State	
TOTAL			<u>Funds</u> <u>F</u>	<u>Funds</u>	<u>Services</u>
<u>Funds</u>	<u>FUNDS</u>				
	\$706,151	-0-	-0-	-0-	
\$706,151	Ψ, 00,151	Ü	Ü	J	

FFY2006 SERVICE RECIPIENT PROJECTIONS:

SSBG

TOTAL

<u>Clients</u> <u>Clients</u>
680

PROTECTIVE SERVICES – CHILDREN Shelter Services for Children

Program/Service Definition:

Shelter services are time limited, supervised shelter, licensed as required by Maine law, with, at a minimum, a safe place to sleep and adequate meals. The service may also include: counseling/crisis intervention, provision or arrangement for medical services, planning for a stable living arrangement, referral to other services, and follow-up.

Method of Delivery: (Purchased - private agencies.)

Service Objective:

• To provide a temporary, substitute living arrangement for children when they are in danger of abuse, neglect or exploitation.

Client Eligibility:

 Children in open protective cases, and children in the care and custody of the Department, when part of a Department case plan are eligible without regard to income. Shelter services are limited to 30 days per client.

FFY2007 SERVICE BUDGET ALLOCATION:

Othor		O	ther	State	
Other	SSBG	Federal	Purchased	State	
TOTAL					
<u>FUNDS</u>	<u>Funds</u>	<u>Funds</u>	<u>Serv</u>	<u>ices</u>	<u>Funds</u>
\$54,873	\$138,370 \$193,243	-0-		-0-	

TOTAL SSBG

Clients

<u>Clients</u>

400

500

RESIDENTIAL TREATMENT Children's Residential Services

Program/Service Definition:

Children's residential services are community-based, supervised living arrangements which are essential components of a continuum of treatment which provides for counseling, therapy, and health care, and room and board as an integral but subordinate activity.

Method of Delivery: (Purchased - private agencies)

Service Objective:

• To provide residential care in a facility with an intensive treatment program or in a group home setting.

Client Eligibility:

 Children with severe emotional or physical problems who are in the care or custody of the Department of Health & Human Services or members of open Child Protective cases are eligible without regard to income.

FFY2007 SERVICE BUDGET ALLOCATION:

Other			Other	State
	SSBG	Federal	Purchased	State
TOTAL	Fun	ds Fund	ls Services	Funds
<u>FUNDS</u>	<u> </u>			<u>= 33=335</u>
\$218,600	\$2,855,562 \$3,074,162	2 -0	-0-	

SSBG
TOTAL
Clients
Clients

670 700

SPECIAL SERVICES – DISABLED Day Programs - Adults

Program/Service Definition:

Day Programs for adults are services and activities for adults who require care and supervision in a protective setting for a portion of a 24-hour day. Component services or activities may include: opportunity for social interaction, companionship and self-education; health services; counseling; recreation and general leisure time activities; meals; personal care services; and transportation.

Method of Delivery:	(Purchased - private agencies)

Service Objective:

 To assist mentally retarded adults in the community to maintain a level of functioning which will allow them to remain in the community.

Client Eligibility:

FFY2007 SERVICE BUDGET ALLOCATION:

				Other	State
Oth	er SSBG TOTAL		Federal	Purchased	d State
<u>FUNDS</u>	TOTAL	<u>Funds</u>	<u>Funds</u>	<u>Servic</u>	ees <u>Funds</u>
\$903,989	\$-0-		-0-	-0-	903,989

TOTAL SSBG

Clients Clients

TRANSPORTATION SERVICES

Program/Service Definition:

Transportation services consist of the provision of or arrangement for the conveyance of individuals from one location to another by means of public and/or private vehicle.

Method of Delivery: (Purchased - private agencies)

Service Objective:

• To enable persons who have no other reasonable means of transportation available to access necessary and critical social and medical services.

Client Eligibility:

- When part of a Department case plan, the following groups are eligible without regard to income; child protective case; children in the care and custody of the Department; adult protective cases; adults in public protective cases; adults in public guardianship/ conservatorship.
- When Division financial eligibility standards are met, the following groups are
 eligible: elderly persons at risk of institutionalization, or needing preventive
 services; physically handicapped persons; mentally retarded persons living in the
 community; mentally ill persons living in the community; low income families with
 medical, social, employment needs.

FFY2007 SERVICE BUDGET ALLOCATION:

				Other	State
Othe	r SSBG TOTAL	Fe	ederal	Purchased	State
<u>FUNDS</u>	TOTAL	<u>Funds</u>	<u>Funds</u>	Services	<u>Funds</u>
\$3,310,681	-0-	-0-	-0-	\$3,310,6	581

FFY2007 SERVICE RECIPIENT PROJECTIONS:

TOTAL SSBG

Clients Clients

-0- 5

DEPARTMENT OF HEALTH & HUMAN SERVICES SOCIAL SERVICES BLOCK GRANT SUMMARY OF SERVICES AND PROJECTED FUNDING FEDERAL FISCAL YEAR 2007

		SSBG		SSBG/TANF		OTHER		STATE	TOTAL
SERVICE CATEGORIES	FUNDS		TRANSFER		FEDERAL		FUNDS		FUNDS
Case Management Services	\$	260,463	\$	-	\$	-	\$	-	\$ 260,463
Day Care - Children	\$	-	\$	-	\$	27,087,173	\$	5,891,155	\$ 32,978328
Family Planning	\$	478,083			\$		\$	322,363	\$ 800,446
Foster Care Services	\$	1,511,275	\$	-	\$	512,800	\$	5,978,529	\$ 8,002,604
Home Based Services	\$	-			\$	-	\$	936,141	\$ 936,141
Home Delivered Meals	\$	315,278			\$	-	\$	100,000	\$ 415,278
Prevention & Intervention	\$	2,926,237	\$	500,000	\$	2,520,546	\$	1,470,375	\$ 7,417,158
Protective Services - Children	\$	844,521	\$	-	\$	-	\$	54,873	\$ 899,394
Residential Treatment	\$	355,562	\$	2,500,000	\$	-	\$	218,600	\$ 3,074,162
Special Services - Disabled	\$	-	\$		\$	-	\$	903,989	\$ 903,989
Transportation Services	\$	-	\$		\$	-	\$	3,310,681	\$ 3,310,681
SERVICE TOTALS:	\$	6,691,419	\$	3,000,000	\$	30,120,519	\$	19,186,706	\$ 58,998,644
DHHS Administration	\$	645,068	\$	_	\$	300,000	\$	157,155	\$ 1,102,223
Social Service Training (SETU)	\$	93,335		-	\$	-	\$	-	\$ 93,335
ADMINISTRATIVE TOTAL:*	\$	738,403	\$	-	\$	300,000	\$	157,155	1,195,558
GRAND TOTAL:	\$	7,429,822	\$	3,000,000	\$	30,420,519	\$	19,343,861	\$ 60,194,202

DEPARTMENT OF HUMAN SERVICES SOCIAL SERVICES BLOCK GRANT SUMMARY OF SERVICES AND PROJECTED CLIENTS FEDERAL FISCAL YEAR 2007

	PROJECTED PROJECTED		SSBG
	SSBG	TOTAL	PERCENTAGE
SERVICE CATEGORIES	CLIENTS	CLIENTS	OF CLIENTS
Case Management Services	235	235	100.0%
Day Care - Children	0	13,770	0.0%
Family Planning	3,039	5,801	52.3%
Foster Care Services	1,150	4,200	27.4%
Home Based Services	0	2,450	0%
Home Delivered Meals	205	300	68.3%
Prevention & Intervention	11,800	30,000	39.3%
Protective Services - Children	1,080	1,180	91.5%
Residential Treatment	670	700	95.7%
Special Services - Disabled	0	100	0%
Transportation Services	0	5,000	0%
TOTALS	18,179	63736	28.5%

NOTE:

Projected Total Clients reflect only those services related to SSBG program funding.

Social Services Block Grant Contingency Plan 2007

This statement of Maine's contingency plan covers the possibility a reduction in allotment for 2007, which is estimated to be \$5,320,180. This reduction amounts to a 28.4% reduction in allotment from FY 2006. Should Maine receive this amount, rather than the \$7,429,822 that had been allocated in FY 2006, Maine intends to reduce all contracts funded by SSBG by 28.4%.

Maine is in the process of developing a plan to shift the allocations to other funding sources should this lower amount be awarded.